



Crowley's Ridge Development Council, Inc.
Position Posting Form

Position Title: Part-time, Driver/Transporter
Program Name: North East Arkansas Transit (NEAT)
Posting Dates: From: 03/11/2025 To: until filled Time: N/A
Rate of Pay: \$ 11.00 / Hour Job Location: Harrisburg/Jonesboro

Jennifer L. Johnson,

Application Should Be Submitted To: Director of Food Services & Transportation

Qualifications:

- * High school diploma or GED required
- * Valid driver's license with a minimum of a Passenger "P" endorsement or be willing to obtain the endorsement
- * Current liability insurance & Clean driving record
- * Transportation experience preferred, but willing to train
- * Must be able to pass a DOT drug screening and background check
- * Have or be willing to obtain a current medical clearance statement from a physician

General Duties/Special Requirements or Conditions:

This part-time position is for the transportation of clients through CRDC's rural transportation program (NEAT) throughout the CRDC service area. Ideal candidates must be able to read, write and effectively communicate with clients, public contacts & staff. Daily written reports & completion of monthly reports are required. Applicants must be able to responsibly exchange money with clients due to the collection of cash fares. Must be able to sit/ride in a vehicle for extended periods of time , able to physically bend, squat & lift up to 30lbs.

This is a DOT Safety-Sensitive position, therefore all DOT Drug & Alcohol policies and procedures must be followed.

Applications are available at the CRDC Administrative Office:

2401 Fox Meadow Lane Jonesboro, AR 72403

(870) 802-7100 or on our website.

www.crdcnea.org

Our community action agency does not discriminate on the basis of race, color, national origin, age, gender, religion, or disability status. Customer diversity is wholeheartedly embraced in both our service delivery systems and hiring practices as we strive to eliminate the causes of poverty In Northeast Arkansas.